

PLEASE HELP YOUR EMPLOYEES BY VOLUNTARILY POSTING THIS IN A CONSPICUOUS PLACE

State of New Hampshire  
Department of



# Is your company having a Vacation Shutdown?

After your last day of work open a claim on the Internet at  
**<http://claims.nhes.state.nh.us>**

If you do not have Internet access, please go  
immediately to your nearest NH Employment Security office.

- File as directed on the Internet application.
- Vacation and holiday pay count as wages in reference to Unemployment Compensation, but if you are unsure about eligibility because of vacation or holiday pay, please open a claim and file.

**Failure to apply immediately may result in a loss in your entitlement  
to some benefits!**

**What should you have available before you file?**

- Your social security number
- Know where you worked in the past 18 months, including names of companies, addresses and approximate dates you worked there.
- Have your check stubs, W2s, and 1099 forms available for easy reference.

**You have to open a claim and then file a claim each week as directed  
to know if you are eligible!**

**Eligibility for Unemployment Compensation is determined on an individual basis  
and based on the law.**

Visit the NH Employment Security Resource Center in an Employment Security office near you for free resources, tools, and information, or visit our Website at:

**[www.nhes.state.nh.us](http://www.nhes.state.nh.us)**

## NH EMPLOYMENT SECURITY OFFICES

Berlin	Keene	Littleton	Portsmouth
Claremont	Laconia	Manchester	Salem
Concord	Lebanon	Nashua	Somersworth



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Auxiliary aids and services are available upon request to individuals with disabilities. TTY Access: Relay NH 1-800 735 2964